

## Success Primary School Board Meeting MINUTES

<b>Subject:</b>	<b>School Board Meeting, Term</b>
Time:	4.15pm – 5.40pm
Date:	21 February 2022
Location:	WebEx
Chair:	Andrew Barrett
Attendees:	Kristy Mularczyk, Christie-Lee Davies, Michelle Gilmore, Kaye Blackburn, Errol Hassett, Janitha Raghava, Janelle Edmondson
Apologies:	Josh Amato

Time	Item and summary of discussion	Actions
4.15pm	<p><b>Welcome</b></p> <p>Andy welcome to the Board and Acknowledgement of country.</p>	
	<p><b>Setting the Scene – Celebrating School Review</b></p> <ul style="list-style-type: none"> <li>The board discussed the school review report and felt it was very positive for the school and acknowledged the collective work of staff to improve student outcomes.</li> </ul>	.
	<p><b>Risk Management - Foreseeable Risk Assessment</b></p> <p>Covid-19</p> <ul style="list-style-type: none"> <li>The Board mentioned parents seem to accept the covid restrictions and are getting on with their business.</li> <li>Staff have appropriate teaching/learning tools in place in the case of Covid-19 isolation periods.</li> <li>The school has developed a communication tree and Covid-19 Incident management plan.</li> </ul>	Kristy to post COVID incident management plan on Board Connect
	<ul style="list-style-type: none"> <li>No community issues or conflicts of interests to report to Principal.</li> </ul>	
	<p><b>Review of Board Structure</b></p> <ul style="list-style-type: none"> <li>Janelle Edmondson, Janitha Raghava, Errol Hassett need to have Board Connect access reinstated.</li> <li>Kristy to advertise for new Board members in next newsletter and indicate online meetings for 2022.</li> </ul>	Kristy to action.

	<p><b>Review financial planning for the school year</b></p> <ul style="list-style-type: none"> <li>• Review of the Preliminary Student-Centred Funding Statement</li> <li>• Census enrolments' confirmed student numbers at 704. Roughly 35 kids less than last year.</li> <li>• SCFS forecast is about \$44 174 less than 2021</li> <li>• Much of the funding is similar to 2022</li> </ul> <p>Review of the Preliminary One Line Budget Statement.</p> <p>Review of the Preliminary Cash Plan.</p> <ul style="list-style-type: none"> <li>• -Have a surplus of \$3259 unallocated at present</li> </ul>	
	<p><b>Workforce Planning</b></p> <ul style="list-style-type: none"> <li>• Fully staffed at present</li> <li>• Predict that there will be some replacement staffing issues as COVID unfolds.</li> </ul>	
	<p><b>Other items</b></p> <ul style="list-style-type: none"> <li>• One member claimed personal items lists were difficult to find on the school website and Connect.</li> <li>• Personal items return were queried for the end of the school year.</li> <li>• Language staff use toward children was mentioned as an area of concern when using language such as, my lovelies, beautiful, my darling.</li> </ul>	<p>Kristy to refer this onto Nat McRobb          Kristy to remind staff all personal items to be returned.          Kristy to address in staff Bulletin.</p>
5.20pm	<b>Meeting closed</b>	