



Success Primary School

YEAR 6

GOOD STANDING POLICY



RATIONALE

The good standing policy provides a system that assists in ensuring that Year 6 students maintain a satisfactory level of good citizenship which encompasses classroom and playground behaviour, attendance and academic participation. The Good Standing Policy does not replace the Behaviour Management Policy, but provides a specific framework of the expected standards of behaviour.

All Year 6 students will commence the year with Good Standing status once the Good Standing Contract is signed. Participation in reward events is dependent on maintaining good standing status.

Maintaining Good Standing requires:

- Satisfactory behaviour in the classroom (including specialist classes) and in the playground according to the School Behaviour Expectations.
- Satisfactory attendance and punctuality.
- Satisfactory participation and completion of all class work.

Satisfactory attendance is deemed to be above 85% attendance at school, or in the event of an absence, a satisfactory explanation of the absence.

Good Standing is lost when a student:

- Reaches three breaches on their record over the course of the year.

A breach will be recorded against a student who has breached the Good Standing Contract. These behaviours include, but are not limited to:

- Being sent to a Time Out Class 3 times over the course of the year (step 4 of the School Behaviour Management Policy).
- Being sent to Admin 2 times over the course of the year (step 5 of the School Behaviour Management Policy).
- Being issued 3 Major E-Breaches to our iPad User Agreement over the course of the year
- Having less than 85% attendance without a reasonable explanation.
- Been issued two (2) in-school or one (1) out-of-school suspension in relation to behaviour during the course of the year.
- Starting a fight
- Participating in a fight.
- Making physical contact with intention to harm another student or staff member.
- Videoing a fight with the intention of publishing on social media.
- Using social media to share news of planned inappropriate behaviours.
- Choosing to be a bystander or part of 'mob mentality' to encourage fighting or intentional physical contact.
- Using social media to intimidate or bully students and staff. Cyberbullying that affects relationships at school will be investigated by staff and parents will be informed.
- Not complying with the school Dress Code with repeated reminders.

PROCEDURAL SUMMARY

- At the commencement of the school year the classroom teacher will explain to the students the Good Standing Policy, the requirements for maintaining Good Standing and the consequences of any breaches.
- A Good Standing contract will be issued to each Year 6 student, with a letter of explanation that they will take home and peruse with their parents and return signed within five (5) days. If required, this will give the parent/guardian time to discuss with the classroom teacher. If the Good Standing contract is not returned within five (5) days, the classroom teacher will contact the parent/guardian to discuss the matter and/or arrange a meeting.
- Once the Good Standing contract is returned the Year 6 student is issued Good Standing status.

- Any breach of the Good Standing Contract (as per the Good Standing Policy) will invoke a discussion between the student, the classroom teacher and if required, a member of the School Administration Team. It is at the classroom teacher's discretion, with assistance from the School Administration Team, whether or not a breach is to be recorded.
- Any breaches by a student on a Good Standing contract are to be recorded in Integris as soon as possible after the incident.
- Once a breach has been issued the student will be advised and then the parent/guardian will be advised through a letter and a phone call from the classroom teacher.
- If the parent/guardian wishes to discuss the breach of the Good Standing Policy they can organise a meeting with the classroom teacher and a member of the School Administration Team.
- Any student who reaches three (3) breaches of the Good Standing Policy will be ineligible to attend planned reward events.
- Furthermore, a student who has lost Good Standing will be placed on an Individual Behaviour Plan and counselled on strategies that will assist them in managing their behaviour in the future.
- The Principal reserves the right to restore Good Standing for any student who has demonstrated exemplary behaviour and work ethic.

RESPONSIBILITIES

Students have responsibility to:

- Maintain Good Standing.
- Comply with the School Behaviour Management Policy and School Behaviour Expectations.
- Maximise attendance and be punctual to all classes.
- Satisfactorily participate in and complete all class work.
- Bring in notes explaining absences and hand to the classroom teacher after any absence.
- Adhere to the school Dress Code.

Parents/Guardians have responsibility to:

- Explain legitimate absences by note, email, telephone call or SMS via Message You as per the Department of Education policy.
- Encourage students to maintain their Good Standing.
- Sign and return all paperwork in relation to Good Standing.

Classroom Teachers have responsibility to:

- Ensure that the Good Standing Policy is implemented in a fair and consistent manner.
- Maintain attendance records.
- Communicate with student, parents/guardians, other Year 6 teachers and Administration Team if class work or assessments are incomplete or missed without satisfactory explanation.
- Document or follow up any behavioural issues for students in their class and pass on to other Year 6 teachers and Administration Team in accordance with School Behaviour Management Policy.
- Maintain Good Standing breach records.
- Issue any breaches of Good Standing Policy letters to parents/guardians.
- Conduct parent/guardian and student meetings as required.

Administration Team has responsibility to:

- Ensure that the Good Standing Policy is implemented in a fair and consistent manner.
- Provide support and advice to classroom teachers, students and parents/guardians.
- Conduct parent/guardian and student meetings as required.

SAMPLE LETTER



Success Primary School

Date

Mr and Mrs _____

Address

Dear Mr and Mrs _____

BREACH OF GOOD STANDING POLICY

I regretfully advise that _____ has breached the Success Primary School Good Standing Policy by:

- Being sent to a Time Out Class 3 times over the course of the year (step 4 of the School Behaviour Management Policy).
- Being sent to Admin 2 times over the course of the year (step 5 of the School Behaviour Management Policy).
- Being issued 3 Major E-Breaches to our iPad User Agreement over the course of the year
- Having less than 85% attendance without a reasonable explanation.
- Been issued two (2) in-school or one (1) out-of-school suspension in relation to behaviour during the course of the year.
- Starting a fight
- Participating in a fight.
- Making physical contact with intention to harm another student or staff member.
- Videoing a fight with the intention of publishing on social media.
- Using social media to share news of planned inappropriate behaviours.
- Choosing to be a bystander or part of 'mob mentality' to encourage fighting or intentional physical contact.
- Using social media to intimidate or bully students and staff. Cyberbullying that affects relationships at school will be investigated by staff and parents will be informed.
- Not complying with the school Dress Code with repeated reminders.
- Other: _____.

In accordance with the Good Standing Policy and the Good Standing Contract that was signed at the beginning of the year, your child has been issued a breach for the above behaviour. Please remember that if a student reaches three (3) breaches in the current year they will lose their Good Standing and be ineligible to attend planned reward events.

Should you wish to discuss this breach, please organise a meeting with your child's classroom teacher and a member of the Administration Team.

In regards to the above breach, your child has been counselled about the expected standards and it is hopeful that no further breaches will occur.

Yours sincerely

Classroom Teacher
Year 6 - Success Primary School



Code of Conduct Behaviour Expectations

	Whole School	Classrooms/ Learning Areas	Outside Areas	Technology	Before and After School
<p>Strive for Success</p>	<p>We wear the Success PS uniform with pride</p> <p>We always have a go and always do our best</p> <p>We complete all tasks to the best of our ability</p> <p>We don't give up</p>	<p>We are prepared for all lessons</p> <p>We always do our very best</p> <p>We have high expectations</p> <p>We set challenging goals for our own learning</p> <p>We display pride in our work</p> <p>We persevere</p>	<p>We display great sportsmanship</p>	<p>We are cyber smart</p> <p>We follow the usage agreement that we have signed</p>	<p>We arrive at school on time</p>
<p>Take Responsibility</p>	<p>We own our behaviour and the choices we make</p> <p>We ensure we arrive at school on time</p> <p>We care for and are responsible for our own belongings</p> <p>We are always honest</p> <p>We manage our feelings and emotions in a positive way</p>	<p>We help each other</p> <p>We are honest</p> <p>We have the necessary equipment for each lesson</p> <p>We are prepared for learning</p>	<p>We put all rubbish in the bin</p> <p>We pick up any rubbish we see</p> <p>We report problems to the duty teacher</p> <p>We zip up our bags and store them neatly</p>	<p>We keep all devices in our bags before and after school</p> <p>We keep our personal password private</p> <p>We print work only when instructed</p> <p>We sit down when using electronic devices</p> <p>We are careful when handling devices</p>	<p>We arrive at school at 8:25am.</p>
<p>Always Inclusive</p>	<p>We are aware of people's needs</p> <p>We accept others' differences</p> <p>We encourage each other</p> <p>We are caring and sharing</p> <p>We use kind words</p>	<p>We work with everyone in our class</p> <p>We include others</p> <p>We participate in "buddy class" activities</p> <p>We take turns</p>	<p>We invite others to play/join in</p> <p>We share the play equipment with others</p> <p>We play fairly</p> <p>We help each other pack away play equipment</p>	<p>We share equipment/devices</p>	<p>We greet others and help those in need</p> <p>We always use respectful language</p> <p>We watch out for others</p> <p>We are mindful of our surroundings</p> <p>We treat everyone with respect</p>
<p>Respectful</p>	<p>We are polite and use our manners</p> <p>We use people's names</p> <p>We use appropriate and respectful language</p> <p>We keep our hands and feet to ourselves</p>	<p>We take our hats off inside</p> <p>We walk around the school and transition between lessons quickly and quietly</p> <p>We respect our own, others and school property</p>	<p>We agree on game rules before starting</p> <p>We keep common areas clean</p> <p>We take care of the school environment</p> <p>We listen to and follow the duty teacher's instructions</p>	<p>We respect all devices and equipment</p> <p>We use technology as the teacher instructs</p> <p>We use technology appropriately</p> <p>We return equipment to where we got it from</p>	<p>We are friendly, say hello and greet people</p>
<p>Stay Safe</p>	<p>We walk on the paved areas</p> <p>We stay on the school grounds</p>	<p>We walk around our classrooms</p> <p>We sit on our chairs correctly</p>	<p>We wear a Success PS broad brimmed hat</p> <p>We walk on paved areas</p> <p>We eat our own recess and lunch</p>	<p>We keep our passwords safe</p> <p>We complete safe searches</p> <p>We report any inappropriate use of devices</p>	<p>We stay off the playground equipment before and after school</p> <p>We walk our bikes and scooters through the school</p> <p>We wear a helmet</p> <p>We cross the road with care</p>



Behaviour Expectations

iPad User Agreement

	Students	Teachers	School	Parents
S trive for Success	<p>We will follow the Success Stars Behaviour Expectations – iPad User Agreement.</p> <p>We will choose an appropriate image for our wallpaper.</p> <p>We will always join Apple Classroom in all our classes.</p> <p>We will always report to our teachers any problems with our iPad.</p>	<p>We will engage in professional learning through a coaching and mentoring program within Success PS.</p> <p>We will teach online cyber safety in Semester 1.</p> <p>We will ensure that our students are aware of the expectations outlined in the Behaviour Expectations – iPad User Agreement.</p>	<p>We will continue to allocate a coach and mentor to support our staff and students to enrich the learning experiences of our students.</p> <p>We will continue to offer parent information session in the evening for on Cyber Safety.</p> <p>We will continue to source our School Managed Internet to ensure the Wi-Fi is reliable.</p>	<p>We agree to pay \$30 for the cost of Apps at the start of 2020 for our Year 1 child or our new students who enroll at Success from Year 1 -6.</p> <p>We agree to pay \$15 for additional Apps for our existing Year 2-6 students in 2020.</p> <p>We will ensure that our child/ren are aware of the expectations outlined in the Behaviour Expectations – iPad User Agreement.</p> <p>Where possible, we will attend parent information sessions in the evening and after school around cyber safety and device management education.</p>
T ake Responsibility	<p>We will use the internet and all Apps responsibly.</p> <p>We will bring a fully charged iPad to school every day.</p> <p>We will not use our iPad or the internet before, at breaks and after school, including OSH club.</p> <p>We will have a protective cover on our iPad at all times.</p> <p>We will hold our iPad with two hands.</p> <p>We only connect to AirServer in our classroom.</p>	<p>We will use Apple Classroom for all lessons to monitor our students.</p> <p>We will make sure our students have regular breaks from using their iPad (every 20-30 minutes).</p> <p>We will make sure the students have correct posture e.g. straight backs; feet together and on the floor and shoulders back when sitting at a desk.</p>	<p>We will continue to provide staff, students and parents with the latest evidence based information in relation to device management and health through Connect and our school website.</p> <p>We will download school Apps to student devices and blacklist not relevant to school e.g. social media and gaming.</p> <p>We will continue to allocate resources for our IT support staff.</p>	<p>We will ensure that our child/ren have an iPad that meets the minimum requirements.</p> <p>We accept full responsibility for the care and use of our child/ren's iPad.</p> <p>We will include the iPad on our home insurance or equivalent and are responsible for repairs.</p> <p>We will ensure our child has a fully charged iPad for school.</p>
A lways Inclusive	<p>When we work with a partner or a group we will Airdrop appropriate images and work.</p> <p>We will take our iPad inside LC5 when attending OSH Club.</p> <p>We will not embarrass or bully other students online and we will report others that do immediately.</p> <p>We will take our iPad to specialist classes each week.</p>	<p>We will integrate digital technologies into all learning areas to engage our students and share our learning with our parents via Connect, parent assemblies and or school website.</p> <p>We will notify parents if their child is not bringing their iPad to class.</p> <p>We will give our students opportunities to stand when using their iPads.</p>	<p>We will provide opportunities at staff meetings and during collaborative DOTT time for our staff to collaboratively plan and share their digital technologies programs.</p> <p>We will regularly share our learning via Connect, parent assemblies, school open night, our school website and newsletters.</p> <p>We will continue to lease an iPad for all classroom and specialist teachers to build their digital capacity.</p>	<p>We will speak with OSH Club to secure our child/ren's iPad inside LC5 before and after school.</p>
R espectful	<p>We will only Airdrop appropriate images and documents when instructed by our teachers.</p> <p>We will save all our work on our iPad unless told not to.</p> <p>We will only use the internet when told to and use our Connect login and password when connecting to the network.</p> <p>We will never leave our iPad alone.</p> <p>We will not touch another students' iPad without permission.</p>	<p>We will be aware of copyright for print and electronic materials and use World Book Online as much as possible.</p> <p>We will use the iPad when it is required.</p> <p>We will report any technical difficulties through an iPad Incident Report.</p>	<p>We will ensure a staff member completes an iPad Incident Report when required.</p> <p>We will provide staff and students with their LC's Connect login and passwords.</p>	<p>We will ensure that the iPad cover is clearly identifiable e.g. my child/ren's name and LC number.</p>
S tay Safe	<p>We will close our iPad and tell the teacher if we see anything inappropriate.</p> <p>We will not share inappropriate images and material with our classmates.</p> <p>We will leave our iPad in the classroom during all breaks.</p> <p>We will not record audio, videos or photos of other students or staff without their permission inside or outside of school.</p> <p>When not in use, our iPad will be kept in an appropriate place.</p> <p>We do not use social media Apps at school, including FaceTime.</p> <p>Signature:</p>	<p>We will ensure that our classroom doors are locked before, during breaks and after school.</p> <p>We will ensure that students use Advanced Google Search.</p> <p>We will ensure that students do not share devices to prevent loss and/or damage.</p> <p>We will inform parents if our students breach the iPad User Agreement by sending home and/or emailing a letter concerning the breach.</p> <p>Signature:</p>	<p>We will ensure that our classroom doors are locked before, during breaks and after school.</p> <p>We will ensure that relief staff are aware that classroom doors are locked before, during breaks and after school.</p> <p>Signature:</p>	<p>We will ensure that the iPad has a hard, protective cover.</p> <p>We will sign and agree with the Parent and Student Behaviour Expectations.</p> <p>We will not contact our child during the day via messaging Apps.</p> <p>We will sign and return any letters of concerns from our child's teacher around their iPad use.</p> <p>We will support the school by keeping the iPad at home if my child continues to breach the iPad User Agreement.</p> <p>Signature:</p>

DOCUMENT HISTORY

DATE	REV	APPROVED
11 February 2021	1.1	Deputy Principal – review of breaches to Good Standing
17 February 2021	1.0	Deputy Principal
Success Primary School 390 Wentworth Parade SUCCESS WA 6164 Ph 08 6174 2600 success.ps@education.wa.edu.au www.successprimary.wa.edu.au		



GOOD STANDING CONTRACT

It is my responsibility to maintain my Good Standing by upholding the following conditions expected of me as a Year 6 student at Success Primary School:

- Signing and returning the Good Standing Contract to my classroom teacher.
- Satisfactory behaviour in the classroom (including specialist classes) and in the playground according to the School Behaviour Expectations.
- Satisfactory attendance and punctuality.
- Satisfactory participation and completion of all class work.

Satisfactory attendance is deemed to be above 85% attendance at school, or in the event of an absence, a satisfactory explanation of the absence.

I understand that breaches of the above Good Standing include, but are not limited to:

- Being sent to a Time Out Class 3 times over the course of the year (step 4 of the School Behaviour Management Policy).
- Being sent to Admin 2 times over the course of the year (step 5 of the School Behaviour Management Policy).
- Being issued 3 Major E-Breaches to our iPad User Agreement over the course of the year
- Having less than 85% attendance without a reasonable explanation.
- Been issued two (2) in-school or one (1) out-of-school suspension in relation to behaviour during the course of the year.
- Starting a fight.
- Participating in a fight.
- Making physical contact with intention to harm another student or staff member.
- Videoing a fight with the intention of publishing on social media.
- Using social media to share news of planned inappropriate behaviours.
- Choosing to be a bystander or part of 'mob mentality' to encourage fighting or intentional physical contact.
- Using social media to intimidate or bully students and staff. Cyberbullying that affects relationships at school will be investigated by staff and parents will be informed.
- Not complying with the school Dress Code with repeated reminders.

I also understand that if I do breach any of the Good Standing Policy conditions, I will be issued with a breach in the form of a letter to my parent/guardian and a phone call to my parent/guardian by my classroom teacher. If I exceed three (3) breaches within the year, I will lose my Good Standing and become ineligible to attend planned reward events.

I further understand that if I or my parents/guardians wish to discuss any part of the Good Standing Policy or any breach of it, I can arrange a meeting with my classroom teacher and a member of the Administration Team.

I _____ (Student Name) understand the above Good Standing Contract and hereby declare that I will adhere to the above conditions.

Student Name: _____ Date: _____

Classroom Teacher: _____ Date: _____