

Success Primary School Board Meeting MINUTES

Subject:	School Board Meeting, Term 2
Time:	4.15pm – 5.35pm
Date:	15 June 2020
Location:	School Board Room
Chair:	Andrew Barrett
Attendees:	Kristy Mularczyk, Eva Colic, Michelle Gilmore, Craig Sweet, Penelope McLean, Chamonix Terblanche, Christie-Lee Davies, Joelene Bizzintino, Becky Renton, Jason Hodgson
Apologies:	Kaye Blackburn

Time	Item and summary of discussion	Actions
4.15pm	<p>Welcome</p> <ul style="list-style-type: none"> Meeting was opened at 4.15pm. See list of attendees and apologies above. Previous minutes accepted by Craig Sweet. 	
	<p>COVID-19 reflection and comments</p> <ul style="list-style-type: none"> Kristy provided teacher / school feedback of online learning preparation. Kristy provided teacher / school feedback on the impact of the student drop-off & pick-up process implemented during Covid-19. A survey will be sent to parents, students and staff to gain feedback from the community on the changes implemented during Covid-19. The survey results will be published and further consultation with the Board will occur, to guide decision making on the future of these changes. <p><i>Actions</i></p> <ul style="list-style-type: none"> Board provided feedback on the online learning experience during Covid. Board provided feedback on student drop-off & pick-up at the school gates, as per the process implemented during Covid-19. Board reviewed and provided feedback on the Covid-19 survey for parents, staff and students. The Board agreed to meet before the end of term to provide consultation on the results of the surveys. 	<p>Andy - an extra-ordinary Board meeting is scheduled for Monday 29 June at 4pm, to discuss the results of the surveys.</p>

	<p>Future meetings – do we wish to use Webex for meetings or continue face to face?</p> <p><i>Decision:</i> The Board will continue to meet face to face.</p>	
	<p>Review on school data collection processes</p> <ul style="list-style-type: none"> • Penny presented the school data collection and analysis strategy to the Board. • The school will collate individual student data to track ongoing student progress in the literacy, numeracy and science learning areas. • The data will provide insights as to how each individual student is progressing in these learning areas, and if the individual student is progressing at the expected trajectory. • Learning interventions will be implemented for students who are not progressing as expected. • This data collection and analysis is a key strategy in the next Business Plan cycle. <p><i>Actions</i></p> <ul style="list-style-type: none"> • Board reviewed and provided feedback on the school data collection strategy. 	
	<p>Funding Agreement for Schools – Review and Chair to sign</p> <p><i>Decision:</i> The Funding Agreement for Schools was reviewed and accepted.</p>	
	<p>Finance update</p> <p><i>Decision:</i> March and April comparative budgets were reviewed and accepted.</p>	
	<p>School Development Day</p> <ul style="list-style-type: none"> • The SDD originally scheduled for 28th April 2020 did not proceed due to Covid-19 impact. • The school needs to allocate another date for the SDD to take place. <p><i>Decision:</i> The Board reviewed and accepted Friday 7th August to be scheduled as the School Development Day.</p>	<p>Kristy to advise the school community that the SDD will take place on Friday 7th August.</p>

	<p>Board open meeting</p> <ul style="list-style-type: none"> The 2020 Board open meeting will be held on Monday 2nd November. Agenda items for the Board open meeting will be discussed at the Board meeting on 10th August. 	<p>Andy to include an agenda item for the 10th August Board meeting – Open meeting preparation.</p>
	<p>Other Business</p> <p><u>Success Primary School 2019 Annual Report</u></p> <ul style="list-style-type: none"> Board reviewed and provided feedback of the 2019 Annual Report. <p><u>School Review Process</u></p> <ul style="list-style-type: none"> Kristy will provide a regular update on the school review process at future Board meetings. <p><u>School Reputation Strategy</u></p> <ul style="list-style-type: none"> Penny presented the draft School Reputation Strategy. A copy of the draft strategy has been uploaded to the Board Connect site. Board feedback is welcome to Penny McLean. <p><u>Fathering Project</u></p> <ul style="list-style-type: none"> The Fathering Project organisation has doubled their cost for 2020. The Board supports a decision to cancel our membership with The Fathering Project organisation. The future of a similar program for Success will be discussed as an agenda item at the next meeting. <p><u>Assemblies</u></p> <ul style="list-style-type: none"> Kristy to investigate if school assemblies can be livestreamed. <p><u>Reading Eggs & Mathletics subscriptions</u></p> <ul style="list-style-type: none"> Kristy to investigate if Kindy students can have access to Reading Eggs and Mathletics subscriptions. Access is currently provided for years P-6. 	<p>Andy to include an agenda item for future Board meetings – School Review Process.</p> <p>Board to provide feedback on the draft School Reputation Strategy to Penny McLean.</p> <p>Andy to include The Fathering Project as an agenda item at the 10th August Board meeting.</p> <p>Kristy to advise if school assemblies can be livestreamed.</p> <p>Kristy to investigate if Kindy students can be provided access to Reading Eggs and Mathletics subscriptions.</p>
	<p>Summary of Meeting and Board Reflection</p> <p>The Board would like to thank the teachers and support staff at SPS for all your hard work during Covid-19.</p>	<p>Kristy to pass on Board Thanks to all the teaching and support staff at SPS.</p>
<p>5.35pm</p>	<p>Next meeting</p> <p>An extra-ordinary board meeting will be on Monday 29 June at 4pm, to discuss the results of the surveys.</p>	

