



School Council Meeting Minutes Success Primary School

DATE:	20/02/2017	CHAIR PERSON:	<i>Sam Nunn</i>
TIME:	15:15	MINUTE SECRETARY:	<i>Eva Colic</i>
ATTENDEES:	Sue Knight, Kaye Blackburn, Sam Nunn, Eva Colic, Andrew Barrett, Sarah Glover, Serena Stirling, Lisa Webb, Penny McLean, Kate Smith		
APOLOGIES:	Tash Pedersen, Michelle Gilmore		
ABSENT			

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1	Conflicts, apologies & preliminary business	Chair	Nil	
1	Minutes of previous meeting	Chair	Unavailable as not yet provided by Samantha Young.	
1	Welcome	Chair	<p>Welcome to new Board members; Lisa Webb (Parent), Penny McLean (Staff), Kate Smith (staff).</p> <p>Confirmation of Sue Knight to hold the Principal's position for 2017.</p> <p>Minute's roster for 2017 – Tash Pedersen for the next meeting, then alphabetical order thereafter.</p> <p>Community Member Nomination – Katherine Franco has agreed to host a playgroup session 1 x per week (2-3 hours). Katherine also offered to become a member of our board. Sue will hand her a nomination form for Community member.</p>	

2	Establishing and Reviewing School Objective's, Priorities, Policy Direction		<p><u>Business Plan</u></p> <p>The Success Primary School Business Plan runs to end of 2017. The Department of Education Services will review at the end of the year.</p> <p>The School operational plan has been reviewed and updated.</p> <p>Each year level working together to set goals & targets for English & maths.</p> <p>School plan to be uploaded to the website.</p> <p><u>Reporting</u></p> <p>Natalie McRobb presented the Reporting to Parents policy.</p> <p>Natalie to update with description about the acronyms.</p> <p>Policy to be uploaded to the School website.</p>	<p>School plan to be uploaded to the website.</p> <p>Natalie to update with description about the acronyms.</p> <p>Upload to school website.</p>
3	Financial Planning to meet School Objectives	Principal	<p><u>SCFM 2016</u></p> <p>Funding review update; literacy specialist, numeracy specialist and science specialist had to be taken back into the classroom.</p> <p><u>Budget Review</u></p> <p>Sue presented the budget & funding.</p> <p>Preliminary student funding figures.</p> <ul style="list-style-type: none"> • Locally raised funds ~ \$220k. • Slight increase in Parent contribution. 	
4	Evaluating School performance	Chair	<p><u>Board Self-Assessment</u></p> <p>What is the board doing to reflect on how effective it is? Board to review in the next 2 terms.</p> <p>Modules for Board training for IPS. 6 modules. Link below.</p> <p>http://det.wa.edu.au/independentpublicschools/detcms/navigation/school-</p>	

			<p>boards/</p> <p>Review with Board in May.</p>	
7	Promoting the School in the Community		<p><u>Online Communication</u></p> <p>Board agrees School should have a Facebook page. Consensus though is that this is not a forum for parents to communicate with school but a one way system of communication. Comments to be disabled. Parent communication enabled via Families of Success PS FB page.</p> <p>Natalie McRobb will go to Marketing workshop. Andrew Barrett volunteered to attend also.</p> <p>Connect App will replace Class Dojo. Parents will get username & password. Connect will be rolled out to the teachers first, aim to have all parents on Connect by the start of 2018. Connect is a very safe platform supported by the Dept of Education.</p> <p>The school website is really slow at the moment.</p>	
5	Personal Items Lists / School Contributions and Charges	Principal		
6	AOB	All	<p><u>NAPLAN</u></p> <p>Success will be taking part on an online testing environment. Students will still complete the 2017 NAPLAN on paper.</p> <p><u>Parking</u></p> <p>Ongoing issue.</p>	

		<p>Parking flyer sent out today, road safety program to be trialled with student involvement to exert some domestic pressure on parents to park in the right places, posters to be displayed around the school.</p> <p>Message to the parents will be parking in a bay. Every newsletter to include something about parking.</p> <p><u>Minutes roster</u></p> <p>Roster set to go alphabetically as follows (Eva exempt now having done this first meeting 2017, those who avoided duty last year promoted to top of this year's roster as a matter of long term equity, duty roster to then cascade alphabetically for remainder of 2018).</p> <ol style="list-style-type: none"> 1. Eva Colic (1st meeting) 2. Tash Pedersen (roll over from 2017, unfulfilled duties) 3. Andrew Barrett 4. Kaye Blackburn 5. Sue Knight (exempt) 6. Michelle Gilmore 7. Sarah Glover 8. Penny McLean 9. Sam Nunn 10. Kate Smith 11. Serena Stirling 12. Lisa Webb 	
7	Review of Board	Lisa Webb – Yes 2 years	

	Memberships		Penny McLean – Yes 2 years Kate Smith – 1 year Eva Colic 2 years	
8	Next Board Meeting		Monday 20th March 6pm.	

NEXT MEETING:	Monday 20 March 6pm	MEETING CLOSED:	4.15pm	SIGNED:		CHAIRPERSON	DATE
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School Council Meeting Minutes
Success Primary School Council Timetable for MINUTE SECRETARY:

School Council Members:

Sue Knight, Kaye Blackburn, Sam Nunn, Michelle Gilmore, Eva Colic, Serena Stirling, Tash Pedersen, Sarah Glover, Penny McLean, Kate Smith, Lisa Webb, Andrew Barrett