

Success Primary School Board Meeting MINUTES

Subject:	SPS Board Meeting, Term 1
Time:	4.15pm - 5.45pm
Date:	25 February, 2019
Location:	School Board Room
Chair:	Andrew Barrett
Attendees:	Kristy Mularczyk, Kate Smith, Eva Colic, Michelle Gilmore, Kaye Blackburn, Penelope McLean, Chamonix Terblanche, Christie-Lee Davies
Apologies:	Craig Sweet, Becky Renton

Time	Item and summary of discussion	Actions
4.15p m	<p>Welcome Meeting was opened at 4.15pm. List of attendees and apologies above. Acceptance of previous minutes by Kaye Blackburn and Kate Smith.</p> <p>Setting the Scene - Brief overview of 2018 SPS has had a good start to the school year.</p> <ul style="list-style-type: none"> • Enrolments have continued to grow. • Some maintenance of buildings and classrooms were required during the holidays. <p><u>Staff Development Day</u> 110 staff attended the Staff Development Day at Optus Stadium, held on Friday 1 February, 2019.</p> <ul style="list-style-type: none"> • The aim of this day was to discuss ways to engage in professional discussion to enhance student outcomes. • Staff agree this was a valuable day. 	

<p>Promoting School Community</p> <p>The Fathering Project: Vaughn Willis (Chaplain) and guest Steven Rashforth from the Fathering Project provided a 20 minute overview of the Fathering Project.</p> <ul style="list-style-type: none"> • The Father Prjoect is currently partnering with 150 schools, both primary and high schools. • The aim of the program is to assist dads to develop the tools, skills and abilities to engage better with their children. • This is a safe group for dad’s to talk to each other about fathering, and to engage with their children. • The idea is for the school and P&C endorse the program. The Dad’s groups run autonomously, TFP provide frameworks. • The Fathering groups generally run 4 activities a year, ie. Launch presentation by The Fathering Project, Father’s day, term 4 camp-out. <p>Setting up the program:</p> <ol style="list-style-type: none"> 1. Invite dads to the TFP launch presentation. Eg. newsletter, facebook, kids take home personal invitation. 2. 20+ dads would be required to get a group going, with 3 or 4 leaders. 3. The group organises the activities. 4. Cost of enrolling in the program is \$400 per annum. This fee provides access to the website and members website. <p><i>Decision – The Board is in support of establishing a Fathering Project group at Success PS.</i></p>	<p>Christie-Lee and Michelle to present the Fathering Project at the P&C meeting Tuesday 26 February, with a request to support and fund the Project.</p>
<p>Financial planning and budget</p> <p>2019 Finance Update</p> <ul style="list-style-type: none"> • Kristy reviewed the Forecast One Line Budget. • Kristy has uploaded the budget to the Board Connect site for the Board to review and post questions. • Finance meeting Tuesday 26 February. All decisions are made by a committee and entered by administration staff. 	<p>All Board Members to post any questions regarding the Finance Budget to Connect.</p>

<p>Evaluate School Performance</p> <p>Draft Annual Report: Overview of Draft Annual Report to date</p> <ul style="list-style-type: none"> • The updated Draft Annual Report is completed. • Kristy will upload to Connect. • Board to review over the next 4 weeks and post comments on Connect. <p>Workforce planning: 2019 Staffing and planning for 2019/2020</p> <ul style="list-style-type: none"> • There are currently 2 pregnant staff which will cause some staff turn-around. • There has been a growth of approximately 45 students, which created some staff vacancies. • These appointments will be made from the end of term 1. • The staff vacancies have been advertised. The school received 179 mainstream applications and 39 Ed Support applications. 	<p>Kristy to upload the Draft Annual Report to Connect.</p> <p>Board to review over the next 4 weeks and post any comments on Connect.</p> <p>Kristy to add Christine to Connect.</p>
<p>Board matters</p> <p>Overview of current membership and any implications for 2019</p> <ul style="list-style-type: none"> • Andy reviewed Board memberships. • Serena Stirling and Lisa Webb have resigned from the Board. • The Board currently has 12 members, with 3 vacancies. • Board members to consider how we would like to recruit additional Board members. <p>Police checks update</p> <ul style="list-style-type: none"> • Board members asked to send Police Clearance certificate to Andy if not already done so. 	<p>Board members asked to send Police Clearance certificate to Andy, if not already done so.</p> <p>Andy to check with previous applicants for interest in joining the Board.</p>

	<p>General Business</p> <p>Hammond Park College Zoning – the Principal of Hammond Park Secondary School presented to the Board.</p> <ul style="list-style-type: none"> • The local intake area has not been finalised for the Hammond Park Secondary School. • The Department of Education are waiting on current Censis data from schools to assist with making final decisions. Growth and development of local suburbs is taken into consideration. • The draft local intake area does not include the suburb of Success. • Facebook page has a statement outlining the draft local intake area. • The local intake area currently covers Wandi, Aubin Grove and Hammond Park, divided by Russell Road. • The final decision is made by the Department of Education. This is not a local council issue. • PTA busses, transportation, traffic management are in consideration. • Members of the public have been advised to ring the Department of Education to raise any concerns. 	
5.45p m	<p>Next meeting</p> <p>The next meeting of the board will be on Monday 25 March.</p>	

Term 1	Term 2	Term 3	Term 4
25 February	20 May	12 August	4 November
25 March			2 December