



## School Council Meeting Minutes Success Primary School

<b>DATE:</b>	15/05/2017	<b>CHAIR PERSON:</b>	<i>Sue Knight</i>
<b>TIME:</b>	15:15	<b>MINUTE SECRETARY:</b>	<i>Andrew Barrett</i>
<b>ATTENDEES:</b>	Sue Knight, Kaye Blackburn, Sam Nunn, Eva Colic, Sarah Glover, Serena Stirling, Lisa Webb, Penny McLean, Kate Smith, Michelle Gilmore, Natasha Pederson		
<b>APOLOGIES:</b>	Natasha Pederson, Sam Nunn, Sarah Glover, Lisa Webb		
<b>ABSENT</b>			

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1	Conflicts, apologies & preliminary business	Chair	Nil	
1	Minutes of previous meeting	Chair	Accepted as true and correct.	

2	Establish and review school objectives, priorities	Principal	<p><b><u>2.1 School Review planning presentation Principals and Deputies</u></b></p> <p>Put together an overview of measurable goals.</p> <p>On the thumbs drives:</p> <p><b>Student Services review:</b></p> <ul style="list-style-type: none"> <li>• Target PL for staff teaching children with ASD</li> <li>• Planned doc with parents and teachers to help with transition from year to year. Not just for children with ASD</li> <li>• PL for SEN planning targeting children with D and E grades.</li> <li>• 3 year in the making.</li> <li>• ALL smart goals</li> <li>• Making sure we know all children (75 with profile – how they learn and what supports they need)</li> <li>• PL EAs in specialist areas</li> <li>• Clear data and referral process and case management.</li> <li>• All EAs on supervision to support the kids</li> </ul> <p><b>ICT Review:</b></p> <ul style="list-style-type: none"> <li>• Responding to a staff survey Dec 2014</li> <li>• All out of spec hardware taken out.</li> <li>• Specialist support teacher in once a week to deal with computer issues – before none was happening.</li> <li>• ICT specialist teacher recruited</li> <li>• 61 new iPads (230 in total)</li> <li>• New PL from what teacher have requested</li> <li>• New website about to be launched</li> </ul> <p><b>Raising standards in English:</b></p> <ul style="list-style-type: none"> <li>• Previously no consistent approach to tracking children across the school</li> <li>• The National School Improvement Tool looking at Section 8.</li> <li>• English Deputy and Lit Specialist completed PL on Whole School literacy planning.</li> <li>• Whole school does literacy blocks</li> </ul>	
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- Words Their Way implemented across the school looking at Phonics and Spelling – now collect data in all areas on the 'data wall'.
- Developing a 'Reading Leadership Team'. To help stem complacency with children who could progress further.
- EAL/D focus. Links with Highgate School and State Wide Services. Lots of observations and things happening in this area.
- Staff unpacked NAPLAN data presented to rest of staff
- Involving all EAs in PL
- Targeting volunteer resources to help read

**Education Support Context:**

- Lost 3 teachers to SEN but new staff will same values and skills have come in
- Dept deals with many different agencies in the week
- All students on an individual SEN plan as well as plans for specific issues
- Self review process for the SPS Ed Support. Using performance descriptors help to inform the depts planning.
- All SEN reports looks the same as all other reports (can include photos – helps transition)
- Student targets set in collaboration with teachers, parents and agencies where applicable.
- Worked on communicating the 4 literacy blocks.
- 1 page profile developed for each child and individual plans sit behind that
- PL undertaken in this area
- Speech pathologist bought in once a week and taught teachers how to use equipment
- Focus this year on abilities based learning and Australian Curriculum Abilities Based Learning (ABLEWA) document. Assess and moderate children in English, Health & PE
- Students accessing swimming

**Mathematics review:**

			<ul style="list-style-type: none"> <li>• Building up skills in staff. New Maths Leadership Team</li> <li>• Online testing for pre-primary</li> <li>• For detail – See Annual report</li> </ul> <p><b>2.2 Annual Report – Endorsement</b> The board has endorsed the Annual Report</p>	
3	Financial Planning and Budget	Principal	<p><b>3.1 Corporate Services Manager – Natalie Ranford</b> Work with IPL and has asked to join our board meetings. She will start to come along</p> <p><b>3.2 SCFM – school Primary with Inclusive Specialist Facilities Operational Response Allocation Annually</b> <b>New classification has been approved</b> Formalised letter has been requested \$400,000 approx</p> <p><b>3.3 Funding agreement for schools 2017 – Noted by Chair and Principal</b></p>	
4	Evaluating School Performance	Principal	<p><b>4.1 Future Planning to review system data and develop new business plan</b></p> <p>Board will be called upon to work on this</p>	
5	Promoting the school community	Principal	<p><b>5.1 Website launching soon</b></p> <p>Andrew Barrett happy to review if required</p>	

6	School contributions and charges	Principal	<u>N/A</u>	
7	General Business	Principal	<p><u>7.1</u> Next meeting in term 3 to include data analysis and discussion on Early Childhood online testing</p> <p><u>7.2</u> Mandatory criminal history screening of school board members Board have been advised</p>	

NEXT MEETING:	Extraordinary meeting:	MEETING CLOSED:	5pm	SIGNED:	CHAIRPERSON	DATE
	Monday 26 June (Week 10) 3:30pm IPS Review Term 3 Monday 31 July (Week 3) 6:00pm					



## School Council Meeting Minutes

### Success Primary School Council Timetable for MINUTE SECRETARY:

**School Council Members:**

Sue Knight, Kaye Blackburn, Sam Nunn, Michelle Gilmore, Eva Colic, Serena Stirling, Tash Pedersen, Sarah Glover, Penny McLean, Kate Smith, Lisa Webb, Andrew Barrett